

Manager, Partnerships & Programs

Main Library, Full-time Permanent, 35 hours/week

We are searching for a strategic, innovative and forward-thinking individual to lead our team of programmers to develop exceptional programming for all ages in our community. Someone with excellent relationship skills who can seek out and develop meaningful partnerships in the community to take our library offerings to the next level. *Sound exciting?*

What you'll do:

Lead the visioning, development, execution and evaluation of system-wide library programs.

Identify, create, implement and nurture community outreach programs and strategic partnerships that support library priorities and align with WPL's strategic plan.

Hire, supervise, coach, and evaluate team of programming staff and children's services staff.

Develop and monitor programming budget.

Develop policies and procedures in relation to the delivery of Children's Services.

Acts as Person in Charge (PIC) regularly where responsible for decisions and resolving issues.

What we're looking for:

Excellent interpersonal and relationship building skills. Experience developing and fostering community partnerships.

Awareness of new and emerging trends in libraries, community development and tech, particularly in relation to library programming.

Analytical thinker with ability to make informed decisions and demonstrate good judgement.

Experience in financial/budget management.

Masters Degree required in relevant field including community dev, rec & leisure, library science, social work, education, public service. Minimum 3 years management experience including managing large teams.

Schedule will be Mondays, Wednesdays and Thursdays 9 – 5, Tuesdays 1 – 9, alternating Fridays and Saturdays 9:30 – 5:30. Schedules are subject to change. Flexibility outside of this schedule may be required due to special programs and events.

The starting wage \$96,389 annually (level H). Benefits and OMERS pension provided. The ability to work at any library location is a requirement of this position.

To apply, please submit your cover letter and resume by **July 7, 2022** to jobs@wpl.ca.

The Waterloo Public Library welcomes applications from diverse backgrounds including Indigenous persons, Black persons, persons of colour, persons with disabilities, LGBTQ+ persons and others that will contribute to the broadening of our ideas and experiences. For persons with disabilities, accommodations will be available upon request for any aspect of the recruitment process.